

# GATE ENTRY INSTRUCTIONS

There are three elements to the gate entry system:

1. The clickers that have been issued to you,
2. A four digit code that can be entered into the telephone entry box, and,
3. Your name which is accessible at the telephone entry box.

## 1. CLICKERS

The clicker that has been issued to you is entered into our database against your name. Generic clickers will not work with Palmer Glen's gate entry system. If your automobile has a "Homelink" system the clicker can be trained to work with multiple automobiles.

## 2. FOUR DIGIT CODE

You have been issued a four digit code which can be entered into the telephone entry box. There are two types of codes; the one that was issued to you will allow access to the community 24/7. The other type of four digit code is one that you should request, using the appropriate form which is on our website, specifically for contractors and allows access to the community from 6 AM to 6 PM.

## 3. TELEPHONE ENTRY

The system uses your existing telephone to let you talk to visitors and allow them access to the community once you authorize it. At the telephone inquiry box, a visitor is instructed to find your special "Directory Code" on the systems directory listing and is instructed to enter the code into the keypad. The system then dials your telephone number, which is been programmed into the system's memory. The visitor never sees the actual phone number.

Upon answering the telephone you will be in a normal conversation with the visitor. The call has a limited amount of time, and after that period, the system will automatically end the call to ensure that the system is available for other telephone calls. Starting 10 seconds prior to the end of the call you will receive a short tone each second to signal that the call is about to end.

Once you answer the call you may take one of two actions. Dial a **9** to open the gate or dial a **\*** to hang up without granting entry. If you dialed a **9** the system will unlock the gate for a preset period of time. The system will also emit three short tones for 3 seconds and automatically hang up.

If you're on the telephone when a visitor tries to call, they will receive a busy signal unless you have call waiting. If you have call waiting, switch over to the call from the visitor, take whatever action you desire, and then go back to your original call.

## 4. CAMERAS

Entry gates are monitored and recorded 24/7. You can view the activity at the gate on channel 795 if you have HD. If you do not have HD you can monitor the system on channel 117. You can speak to someone on the telephone and monitor their activity at the gate simultaneously.